

Candidate: _____ Email: _____

Research Mentor: _____ Email: _____

Department: _____

College/School: _____

Position:

ePersonnel Research Associate** Research Fellow* Research Fellow Adjunct

Title	Postdoctoral Research Associate	Postdoctoral Research Fellow	Postdoctoral Research Fellow Adjunct
Payroll Status	Regular	Stipend Only	Temporary
Short Title	PST D	PSTDF	PST D
Position Type	line item (01A, 02A, ...)	lump sum (L A)	lump sum (L A)
Jobclass Code	22080	22091	22092
Contract Code	N	(leave blank)	N or (leave blank)
Object Code	51110	77200	51110

*Account Number: _____

Approvals of Candidate Selection and Funding Source

By signing this document I affirm that the above stated person has met the minimum qualifications required for employment in the postdoctoral position described above. The Dept Head or Dean/Director affirms that adequate funding is available to support this position.

Dept Head (if applicable): _____ Date: _____

Dean/Director: _____ Date: _____

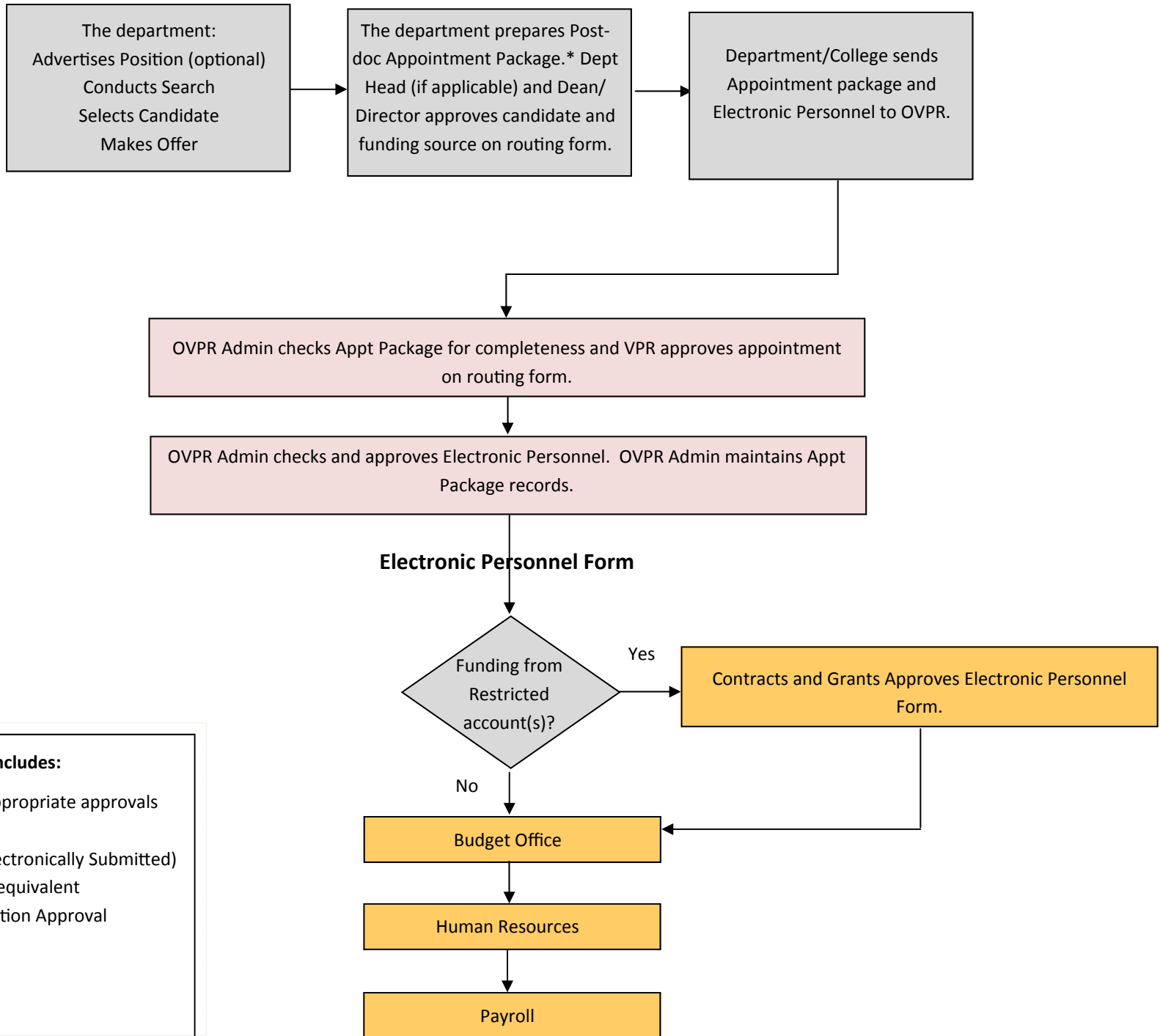
Office of Postdoc Affairs: _____ Date: _____

Appointment Package Requirements

- _____ Routing Form with Appropriate Approvals
- _____ Offer Letter
- _____ Personnel Report (Electronically Submitted)
- _____ Official Transcript or equivalent (English or Notarized Translation)
- _____ Background Investigation Approval
- _____ Curriculum Vitae

* For Research Associates all standard employment documents must be completed with Human Resources.
http://www.hr.uga.edu/recruitment/employment/emp_compliance.html

Appointment of Postdoctoral Research Associate Workflow



***Appointment Package Includes:**

1. Routing Form with appropriate approvals
2. Offer Letter
3. Personnel Report (Electronically Submitted)
4. Official Transcript or equivalent
5. Background Investigation Approval
6. Curriculum Vitae